

Dear Wilton Guest

We welcome you to the Wilton Hotel.

Every member of our Staff is here to make your time in our Hotel and our Town the very best it can be. We will do all we can to ensure that your stay is a memorable one.

Our goal in the Wilton Hotel is to create one of the finest small luxury hotels in Bray, Co Wicklow. We take true pride in our facility from our great breakfast and our cozy lobby to our large fluffy towels. The staff here at the Wilton are friendly and go that extra mile to help our guests. We intend to provide you with the very best hospitality in Bray and with the most beautiful landscapes in the Garden County of Ireland.

Your suggestions for improvements are welcome and very much appreciated. If there is anything we can do to improve your stay do let us know.

This Directory will summarize many of the features and services of the Hotel and the Local Area. It is certainly possible that you will have questions or requests that are not stated in the Directory. If this is so, please alert us to any need great or small. We are here to help.

We are truly pleased to have you stay with us. We hope you enjoy your stay here at the Wilton Hotel

Yours truly,

The Wilton Team

# **Hotel Services**

### **Accommodation Services**

If you require any additional items, such as, extra towels, pillows, iron, and ironing boards PLEASE DIAL 0.

#### Adaptors/Transformers

In Ireland the normal electric current is 220 volts; 110 to 115 volt appliances therefore require the use of a voltage transformer. Plug adaptors may be required to fit Irish sockets and are available through most electrical retailers.

#### <u>Air coach</u>

The Air coach 702 has a stop to the side of the hotel. A timetable for the bus can be found online.

#### **Breakfast**

Breakfast is served in our Restaurant between: 7.00am – 10.00am Monday 6.30am -10.00am Tuesday - Friday 7.30-11.00am on Saturday & Sunday.

Breakfast can be served in the comfort of your bedroom for a supplementary charge.

#### <u>Bar</u>

Our lounge area opens every day at 3pm for tea/coffees or alcoholic drinks and a light bar menu served from 5:30pm to 9pm daily. We do not have restaurant facilities.

### **CCTV**

CCTV coverage is in operation in and around the hotel.

### Car Park

The Hotel does not accept liability for any vehicles left in the hotel car park. Please ensure that you do not leave any valuables in your car. Parking is also free of charge.

### Check-in & Check-out Times

### Check In time is after 16.00 unless previously arranged. Check out time is 12.00.

### **Electrical Appliances**

To avoid damaging your electrical equipment please check if it is suitable for 220 volts. Continental plug adaptors can be provided on request, but they do not convert the voltage. The shaver socket **in your room can only be used for electric razors**.

### **Heating**

You can control the temperature of your room by adjusting the thermostat at the side of your radiator.

### Iron & Ironing Board

Are available upon request, dial 0 and reception will have one delivered to your room.

### <u>Wi-Fi</u>

There is high-speed Internet access throughout the hotel, which is available to guests free of charge no password is required. Please contact reception if you have any problems.

### Lunch

Currently we do not provide this service at this time.

### Luggage

If you wish the hotel to store your luggage, please bring it to reception. Luggage can only be held on the day of arrival and day of departure.

#### Manager on Duty

Please dial 0 and ask the receptionist to connect you.

### **Maintenance**

We try to ensure that your bedroom is as clean and comfortable as you would expect. Should you find something amiss please tell us so that we can put it right. If there is a fault with the TV or any electrical items, please do not attempt to mend it. Our Maintenance Team will promptly deal with the problem.

### Morning/wake-up Calls

Dial 0 for reception to book your morning call.

### Night Manager

A Night Manager is on duty from 11pm till 7.00am. Should you require any assistance during the night, please dial 0.

#### **Tea & Coffee Making Facilities**

Complimentary tea and coffee making facilities are provided in your room. On request fresh milk and additional supplies are available without charge. Please dial 0.

### **Fire Safety**

In all our guestrooms, you will a find fire evacuation plan posted on the back of the bedroom doors. Please familiarize yourself with the exact location of your room as well as the way to the nearest emergency exit.

Our hotel is equipped with smoke detectors and fire extinguishers for your safety. Should you detect a fire, please contact the front desk immediately by dialling '0' on your room telephone.

Should the fire alarm sound, please exercise care before leaving the room. Feel your bedroom door, if the door is hot to the touch, do not open, but remain in the room and contact the front desk immediately.

Should you leave your room in case of a fire within the hotel, please do not open any windows. When leaving your bedroom please do so quickly and calmly.

### **Audible Alarms**

Our hotel conducts periodic fire drills for the safety of employees and guests alike. Should a fire drill be scheduled during the time of your stay, you will have been informed at the time of check- in. If you were notified of a scheduled fire drill, please take each audible alarm as a sign of an emergency.

### **Elevator Usage**

In case of an emergency, please do not use the elevators.

Please take the nearest escape route as laid out on your room's emergency evacuation plan. Please proceed to the hotels meeting point, which is located at the pedestrian entrance to the hotel marked Fire Assembly point.

### **Telephone Information**

## **Reception**

Dial 0

## **Outside Line**

Outside lines are not available to dial from the bedrooms, please contact reception desk by dialling "0" from your phone and we will be happy to place a call for you.

### **Rooms**

If you need to ring a guest in house, please dial their room number.

## **Room Service & Housekeeping**

Dial 0

### **International telephone pre fix numbers**

UK	00 44
Northern Ireland	0 48
France	00 33
Germany	00 49
USA	00 1
China	00 86
International directory assistance	11818

## **Emergency services**

### <u>112</u>

Call 112 in a medical emergency when someone is:

- seriously ill
- injured
- risk of dying

### <u>116</u>

### 116 000 - Missing children Hotline

The Irish Society for the Protection of Cruelty to Children (ISPCC) provides a 116000 missing children hotline.

#### <u>116 111 - Child helplines</u> The ISPCC also provides a 116111 children's helpline.

### 116 006 - Victims of crime

The Crime Victims Helpline operates a 116006 helpline for victims of crime. Ireland is one of only two EU countries with a helpline for victims of crime.

### 116 123 - Emotional support helpline

### <u>999</u>

### For the Following:

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- Gardaí
- fire brigade
- coast guard

### **Dentist**

Bray Dental Clinic	01 282 98 63
Vevay Dental Centre	01 286 63 94

### **Doctors**

Carlton Clinic	01 286 05 68
Doctor on Call	01 453 93 33